

## JOINT ACTIVITY REPORT

FACULTY MEMBER \_\_\_\_\_

ACADEMIC YEAR \_\_\_\_\_

To ensure fairness and equity in deliberations by RPT committees, a faculty member should supply a clarification of his individual contribution to each joint activity listed on his Faculty Activities Report.

Attach as many sheets as you need to your report of Faculty Activities.

- A. Identify the activity by title, etc., as listed in your Faculty Activities Report.
- B. Describe your activities in the preparation of this project (e.g., amount of research, degree of consultation, assembling of an exhibition, etc.).
- C. Describe the amount and significance of your contribution to the product.