

**TIMETABLE FOR PERIODIC EVALUATION AND PERFORMANCE REVIEW  
OF INSTRUCTIONAL FACULTY – 2009-2010 AY**

	<b>Call for FAR</b>	<b>FAR Due</b>	<b>Department Level</b>	<b>College Dean/ College Evaluation Committee</b>	<b>University Evaluation Committee</b>	<b>Vice Pres. Decision</b>
Tenured Faculty (Periodic Evaluation)	June 12	Oct. 5*	Oct. 12- Nov. 16	----- Dec. 11	N/A	N/A
2nd Yr. Probationary Faculty (Perf. Rev. - Ret. Only)	June 12	Oct. 5*	Oct. 12 - Nov. 9	Nov. 16 - Dec. 11	Jan. 4 - Jan. 25	Feb. 15
4th Year Probationary Faculty (Perf. Rev. - Ret. Only)	Oct. 1	Oct. 26*	Nov. 2- Dec. 11	Jan. 4 - Feb. 15	Mar. 8 - April 5	May 3
2 <sup>nd</sup> Yr. Prob Faculty Applying for Early Tenure/Promotion (Performance Review)		Feb. 22	Mar. 1 - Mar. 15	Mar. 22 - Apr. 12	Apr. 19 - May 10	June 1 for Tenure June 15 for Promotion
3rd, 4th & 5th Yr. Prob. Faculty Applying for Early Tenure/Promotion (Performance Review)	Oct. 16	Dec. 2*	Dec. 9- Feb. 8	Feb. 16 - Mar. 23	Apr. 6 - May 4	June 1 for Tenure June 15 for Promotion
Faculty Eligible for Tenure and Promotion (Performance Review)	Oct. 16	Dec. 2*	Dec. 11- Feb. 5	Feb. 15 - Mar. 22	Apr. 5 - May 10	June 1 for Tenure June 15 for Promotion
Tenured Faculty Applying for Promotion (Performance Review)	Oct. 16	Dec. 2*	Dec. 11- Feb. 5	Feb. 15 - Mar. 22	Apr. 5 - May. 10	June 15
1st, 3rd and 5th Year Prob. Faculty (Periodic Evaluation)	Jan. 25	Mar. 15*	Apr. 5 - May 24	N/A	N/A	N/A
Full-time Temporary Faculty (Periodic Evaluation)	Mar. 15	Apr. 12*	Apr. 26 - May 24	N/A	N/A	N/A
Part-Time Temporary Faculty	N/A	N/A	May 3 - June 7	N/A	N/A	N/A

\*This date shall serve as the specific deadline date at which time the Working Personnel Action File is declared complete (CBA 15.12b)  
Failure to meet deadlines may result in the file being moved to the next level without unsubmitted recommendations.

Revised 09/16/09